

**Cabinet**  
**26 SEPTEMBER 2019**

Present: Councillors: Ray Dawe (Leader), Peter Burgess, Jonathan Chowen (Deputy Leader), Philip Circus, Paul Clarke, Claire Vickers and Tricia Youtan

Also Present: Councillors Karen Burgess, Nigel Jupp, Kate Rowbottom and Jim Sanson

EX/21 **MINUTES**

The minutes of the meeting of the Cabinet held on 25<sup>th</sup> July 2019 were approved as a correct record and signed by the Leader.

EX/22 **DECLARATIONS OF MEMBERS' INTERESTS**

There were no declarations of interest.

EX/23 **ANNOUNCEMENTS**

None.

EX/24 **PUBLIC QUESTIONS**

No questions had been received.

EX/25 **APPROVAL FOR THE OPERATION OF THE CAFE AND BAR AT THE CAPITOL TO BE MANAGED DIRECTLY**

A report on operation of the café and bar at the Capitol was noted. The Cabinet Member reported that on 31 March, 2019 the contract for the operation of the cafe and bar at The Capitol had ended. As previous tender exercises had resulted in few applications, it was proposed to trial managing the service in-house. The trial began on 1 April, 2019.

Over the eight years of the most recent external contract, the average net income per annum had been £24,000. The expected net income from the direct management was £72,000. An increase of almost £50,000. So far, the new direct management had delivered £16,100 net income which was in line with projections. The bar and café level of business fluctuates in-line with the programme of shows and films at The Capitol and a significant percentage of income comes in through the Christmas period.

**RESOLVED**

That Cabinet recommend to Council that the café and bar at The Capitol be managed directly in-house.

**Reasons for Recommendations**

To enable the development of the café and bar offer in order to further improve customer service and increase net return thus reducing the overall cost of running The Capitol.

EX/26 **CORPORATE PLAN 2019-2023**

The Leader reported That Horsham District had been recognised as one of the best places to live in the UK and that the Council intended to enhance that reputation.

The Corporate Plan provided a focus for the Council's activities, and explained how it would prioritise resources and continue to deliver high quality, easily accessible and value for money services to the people living and working in the District over the next five years.

**RESOLVED**

That Cabinet approved the draft Corporate Plan and referred it to Council for adoption.

**Reasons for Recommendations**

To ensure that Corporate Priorities for Council period are clear and form the basis of service plans, budget and activity across the Council.

EX/27 **PLAYING PITCH STRATEGY**

The Cabinet Member for Leisure and Culture stated that the report requested the adoption of a Horsham District Council Playing Pitch Strategy for the period up to 2031 which focussed on the supply and demand for playing pitches within the District and was complemented by a separate Built Sports Facility Strategy.

The Strategy provided an assessment of the current supply and demand of outdoor sports pitches (both grass and artificial) within the District in terms of quality, quantity, accessibility, location and management. The Strategy was undertaken by independent consultants and uses the methodology prescribed by Sport England.

The overall findings were that the District's playing pitches were in-line with standard quality and quantity and rates of participation in sport were higher in

the District compared with the national rates. The Strategy would allow the District to plan, prioritise and schedule future playing pitch improvement projects. The primary financial obligation would be to the long-term improvement of the Council's leisure assets and to support community organisations in accessing external or developer funding opportunities.

### **RESOLVED**

That the Horsham District Playing Pitch Facility Strategy and Action Plan as set out in Appendix 1 and Appendix 2 of the report be approved.

### **Reasons for Recommendations**

The report presents Cabinet with the Horsham District Council Playing Pitch Strategy for the period up to 2031. The Strategy:

- 1) provided guidance to assist with determining what provision of outdoor sport pitches was required to respond to large scale infrastructure requirements for new community housing developments;
- 2) provided an evidence based strategy for the maintenance and improvement of existing outdoor sports pitches and ancillary facilities; and;
- 3) helped guide investment, funding bids, planning applications and decision making.

## EX/28 **BUILT FACILITY STRATEGY**

The Cabinet Member for Leisure and Culture stated that the report sought Cabinet approval for the adoption of a Horsham District Council Built Sports Facility Strategy for the period up to 2031. This Strategy focused on the built sports infrastructure and was complemented by a separate Playing Pitch Strategy that had previously been discussed.

### **RESOLVED**

That the Horsham District Council Built Sports Facility Strategy be approved as set out in Appendix 1 of this report.

### **Reasons for Recommendations**

The report presented Cabinet with the Horsham District Council Built Sports Facility Strategy for the period up to 2031. The Strategy provided guidance to assist with determining what provision of built facilities was required to respond to large scale infrastructure requirements for new community housing developments and also provided an evidence based strategy that maximised the opportunity to take advantage of external funding opportunities.

EX/29 **HORSHAM DISTRICT COUNCIL STATEMENT OF COMMUNITY INVOLVEMENT**

The Cabinet Member Planning and Development reported that the Statement of Community Involvement was a statutory document which set out the ways in which the council engaged with residents, communities, businesses, local organisations and other groups in order to ensure that they were able to have a say in planning decisions that could affect them.

The document would provide guidance on how the planning system worked and how the council will inform, consult and involve people in planning decisions within Horsham District, excluding the area within the South Downs National Park.

**RESOLVED**

That:

- i) the Statement of Community Involvement, attached at Appendix 1, be adopted; and:
- ii) The Cabinet Member for Planning and Development be delegated authority to agree minor editorial changes prior to publication.

**Reasons for Recommendations**

- i) To enable an up to date and accurate Statement of Community Involvement to set out guidance on how the planning system works and sets out how the council will inform, consult and involve people in planning decisions within Horsham District.
- ii) To undertake minor editorial or typographical amendments.

EX/30 **OVERVIEW & SCRUTINY COMMITTEE**

There were no matters currently outstanding for consideration.

EX/31 **TO CONSIDER MATTERS OF SPECIAL URGENCY**

There were no matters of special urgency to be considered.

*The meeting closed at 6.04 pm having commenced at 5.30 pm*

CHAIRMAN